

Whittington Health Trust Board

1 October 2014

Title:	Governance Review						
Agenda item:	14/148		Paper			9	
Action requested:	For agreement						
Executive Summary:	<p>This paper summarises the governance review that was completed between April and July of this year. It includes the reviewed committee structure for the organisation which was discussed at the Trust Board seminar in July.</p> <p>This was a task and finish piece of work. Further work is required. The paper describes where this is now taking place.</p>						
Summary of recommendations:	<ol style="list-style-type: none"> 1. To agree the revised committee structure 2. To note further work underway 						
Fit with WH strategy:							
Reference to related / other documents:							
Reference to areas of risk and corporate risks on the Board Assurance Framework:							
Date paper completed:	19 September 2014						
Author name and title:				Director name and title:	Siobhan Harrington Director of Strategy		
Date paper seen by EC		Equality Impact Assessment complete?		Risk assessment undertaken?		Legal advice received?	



Governance Review Trust Board update October 2014.

In April the Executive team instigated a 3 month 'Task and finish' internal governance and risk review with a clear terms of reference to:-

- update the Committee structure for the organisation
- update the organisational structure
- complete work on risk assessment across the organisation
- develop handbooks for the Trust Committees.

Methodology

A small working group was convened chaired by the Deputy Chief Executive. Best practice examples of committee structures were obtained from other organisations. The latest guidance from Monitor and the TDA were reviewed. The Committee structure as of April was reviewed against these at an internal desktop review with the Medical Director and Director of Nursing. The recommendations of this review were presented to the Executive Team and also discussed at a Trust Board seminar in July.

The Committee structure in April 2014 consisted of 57 Committees and groups below the level of the Trust Board and Board Committees. The July 2014 version has reduced the number of groups to 36.

The Committee structure proposed is seen in the tables below
Table 1 – Trust Board and committee structure

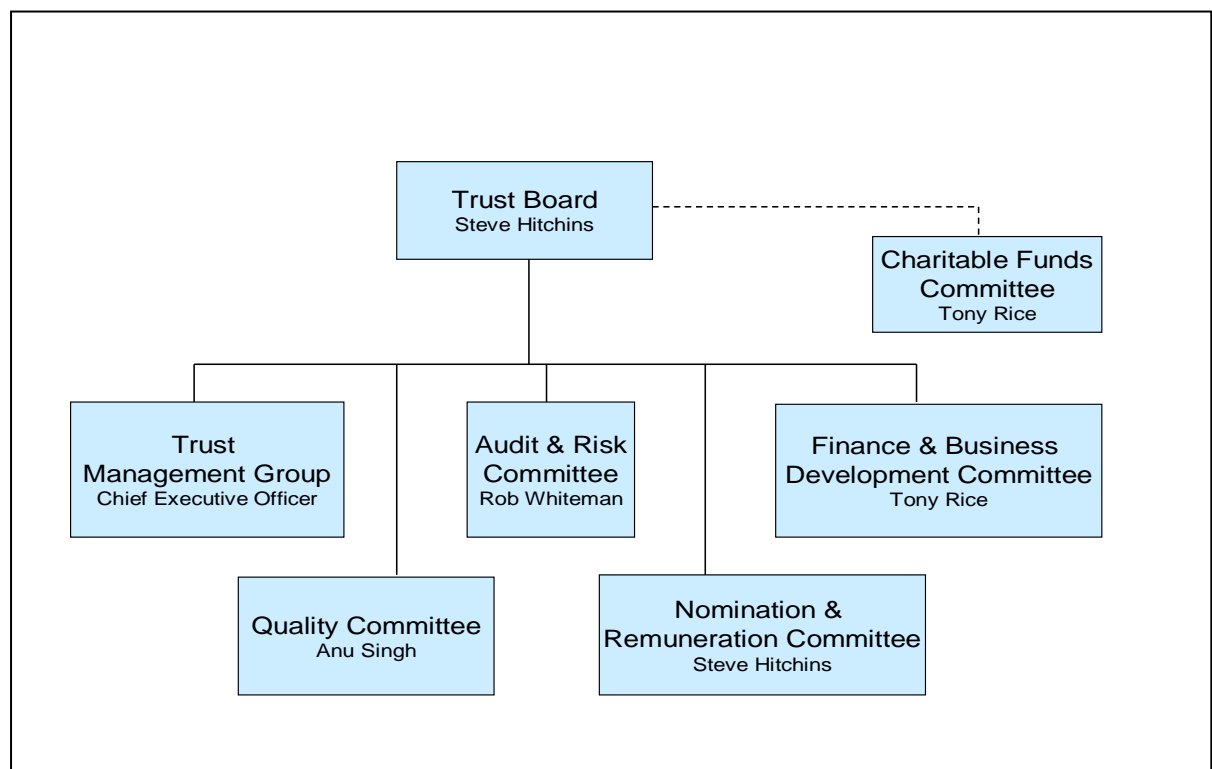
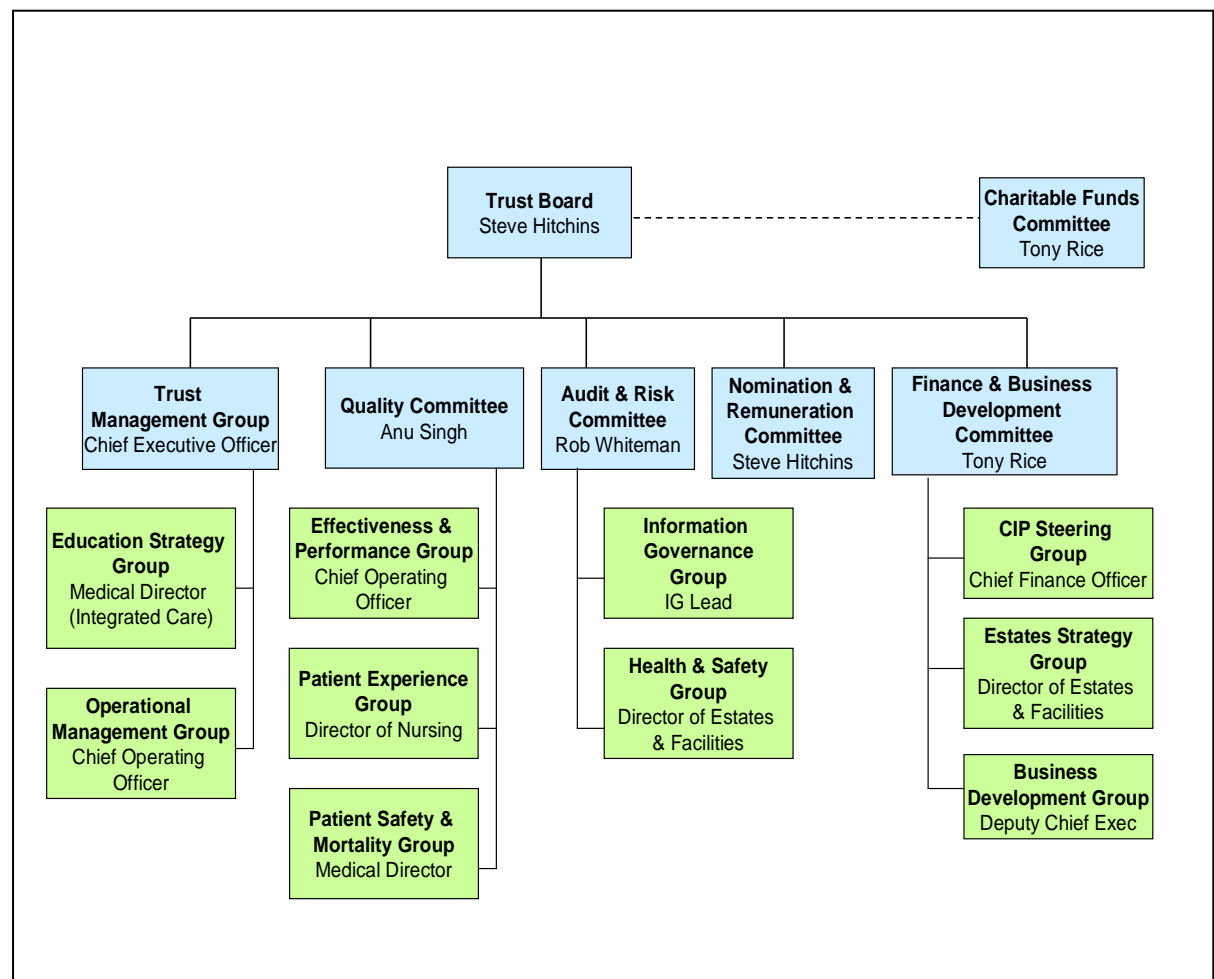


Table 2 Trust Board, committee structure and next level down in the organisation



Appendix 1 covers the governance structure proposed in July 2014 across the organisation.

Next steps:-

- Draft committee handbooks to be shared with Chairs of Committees
- Publicise structure throughout organisation and on website
- Use the integrated governance review in the work of the Quality Committee going forward
- Publish current structure charts
- Risk Register review work ongoing and key priority in preparation for CQC Inspection
- Review of BAF through September and October

The Trust Board is asked to approve the proposed Committee Structure.

Appendix 1 – Trust Governance structure

September 2014

