

ITEM: 11/131
Doc: 02

Meeting: Trust Board
Date: 26 October 2011

Title: Action notes arising from the meeting of the Trust Board held in public on 28th September 2011

Executive Summary: Action noted to be reviewed and updated.

Action: For review

Report from: *Kate Green, Secretary to the Board*

**Whittington Health
Trust Board Action Notes 2011-12**

This paper provides an update on progress on actions outstanding from April to July 2011 and identifies new actions arising from the latest meeting held on 28 September 2011.

Ref.	Outstanding Action	Position as at September 2011
1101.2	Re. patient safety strategy. Consider deadlines for compliance on weekday and weekend consultant daily ward rounds and report back to Trust Board by April 2011-10-10 MdS	On track for compliance in almost all areas on weekdays. Progress made on weekends. Anticipates full compliance by the end of the year.
1104.5	Re. Haringey Adult Services. The decommissioning of Greentrees and subsequent recommissioning of rehabilitation services is currently the subject of a tendering exercise. YMK	Whittington Health has submitted a bid and been shortlisted and a decision is imminent either by Chairman's action or at Haringey's October Board. Update to be provided at October TB.
1106.3	Integrated acute and community BAF from 2011-12 to be developed following agreement of strategic objectives and risks at the July Board seminar. BS	It was reported that the BAF was now scheduled to come to the Audit Committee and Board in December.
1106.6	Board FT Development: Draw up schedule for seminar sessions including a masterclass session on financial modelling. SH/RM	Programme of seminars has commenced and a schedule for the remainder of 2011/12 publicised.
1106.10	Patient feedback: Consider use of qualitative data including patient stories BS	This was being discussed by the Quality and Patient Safety Committee.
1107.8	Discuss strategy for membership recruitment and engagement at Council of Governors with particular reference to hard to reach groups. JL/FS	Draft membership development strategy agreed at September TB. Work in progress subject to amendment following formal consultation and enactment of Health & Social Care Act.
1107.9	Produce documentation for consultation to be ratified by Trust Board. FS	Confirmed this will be on the agenda for discussion at October TB.
1107.10	Re. dashboard report: highlight risks and priorities in the narrative and relate indicators to objectives in the strategy domain. FS	Work to develop the dashboard continues. To be completed by October TB.

Actions arising from the Trust Board meeting in public on 28 September 2011

Ref.	Decision/Action	Timescale	Lead
116.1	Recommendation that WH advertises for FT members in Tottenham and in more ethnic publications	October TB	FS
116.2	FT Membership Strategy to be amended in light of comments received and brought back for approval to next meeting	October TB	FS
117.4	FT Constitution to be amended and brought back to the next meeting along with the FT consultation document	October TB	FS
120.2	It was agreed the figures for bank and agency staff referred to in the report needed checking	October TB	MdS