

ITEM: 11/036
Doc: 02

Meeting: Trust Board
Date: 23rd March 2011

Title: Action notes arising from the February Trust Board

Executive Summary: Action notes to be reviewed and updated.

Action: For review

Report from: *Susan Sorensen, Corporate Secretary*

**The Whittington Hospital NHS Trust
Trust Board Action Notes 2010-11**

March 2011

This paper provides an update on progress on actions outstanding from April 2010 to January 2011 and identifies actions arising from the latest meeting on 23rd February 2011.

All actions to June 2010 complete

Actions outstanding from July (original list 11), September (original list 7) November (original list 8) December (original list 10) and January (original list 5)

Ref*	Outstanding Action	Position as at March 2011
1007.7	Follow up on Audit Commission's Board Assurance checklist re Board Development Programme JL/RL/MB	Originally for Board Seminar February 2011, now postponed until new board in place. May Board seminar
1012.6	Re Dashboard report. Refresh to take on board Monitor's quality checklist following close of consultation – for March board FS	Work in progress – discussed with CIC and BS
1012.7	Consider level of detail required for Board monitoring in the development of an Executive Information System (EIS) GW	SH to follow up with GW. Capacity constraints because of preparation for nhs.net (email). Implications for Whittington Health. Aiming to report back to April Trust Board
1101.2	Re patient safety strategy. Consider deadlines for full compliance on weekday and weekend consultant daily ward rounds and report back to Trust Board by April 2011 RJ	Two thirds of wards are now compliant on weekdays, with full compliance to be achieved very soon
1101.3	Establish Foundation Trust programme board as formal sub-committee of the Trust Board. Terms of reference to be approved at March Trust Board SH	Transformation Board to be established. RA to chair.
1101.4	Re Quality Account. Ideas for priorities to be submitted to CIC As soon as possible All	Need to incorporate priorities for Whittington Health
1101.5	Ensure full alignment of BAF with risk register. Next report to April Trust Board FS/BS	In hand. Internal Audit review in March.

Actions arising from Trust Board 23rd February 2011

Ref*	Decision/Action	Timescale	Lead and support
Data Quality			
1102.1	Responsibility for monitoring to be delegated to the Audit Committee	May Audit Committee	FS
Transfer of Haringey Community Children's Health Services			
1102.2	Transfer date of 1 st April 2011 may have to be delayed to allow completion of due diligence and negotiation of transfer agreement. Implications to be discussed with NHS Haringey and Great Ormond Street Hospital	As soon as appropriate	SH

Susan Sorensen
 Corporate Secretary
 25th February 2011