

ITEM:10/146
Doc: 02

MEETING: Trust Board
DATE: 15th December 2010

TITLE: Report from the Executive Committee

SUMMARY:

The executive committee has met weekly since the last Trust Board meeting in September.

The report summarises the discussions and decisions from Executive Committee from 26th October to 7th December. It covers:-

- key issues arising from standing items
- other issues discussed
- news to which the Board's attention is drawn

REPORT FROM: Rob Larkman – Chief Executive Officer

ACTION: For information

Executive Committee Report to the Trust Board December 2010

The Executive Committee has met weekly since the last Board meeting.

There have been a number of operational changes in the hospital since the last EC update. Montuschi ward did move to the former Betty Mansell ward in October. Mary Seacole has now been extended from 16 beds to 32 beds and incorporates Mary Seacole North and Mary Seacole South (old Montuschi).

There was a power failure on Sunday 5th December which has been reported as a serious untoward incident and a full investigation is underway. As a result of the power failure the Emergency Department was closed for a period of time. Staff responded well and power was restored within 45 minutes.

1. Key issues arising from standing items:-

Finance

The Trust is currently reporting a surplus of £1,301k for the first eight months of the year and this is £1,285k better than expected. Higher levels of patient activity combined with some one off benefits have to date compensated for the shortfall on the cost improvement programme. The CIP target reduction for expenditure levels is £12.5 million of which £8.6 million is in the form of identified schemes and productivity improvements are contributing in a significant way to the balance. The Trust is achieving 108 per cent of the identified target and 73 per cent of the overall target and needs to continue to increase the level of savings in the remainder of the year.

The target for the year remains, at this stage, to break even although there is the potential to do better through a focus on minimising costs wherever possible.

Looking forward towards 2011/12, there will be further financial pressures and improvements in productivity across all departments will be required, as a way of absorbing as many cost pressures as possible which will help to ensure the viability of The Whittington.

Human Resources (HR)

Issues discussed included:

- The reasons for use of temporary staffing
- Attendance rates at induction and mandatory training.

The annual staff survey concluded in December with a disappointing response rate of 37% (last year was 40%). The results of the survey will be available for the Board in March 2011.

An industrial relations risk assessment was carried out in response to an NHS London review. This identified the need for further contingency planning in the unlikely event of industrial action at the Trust.

Infection control

The Trust has had 4 C-Diff incidents since the last report. Two of these were community attributable and 2 were hospital acquired. All necessary action to prevent hospital acquired C-Diff continues and the Trust remains well below its trajectory at this time. There has been one c-Diff related death associated with a hospital acquired C-Diff and a full Root Cause Analysis is currently being conducted.

There have been no additional hospital acquired MRSA Bacteraemias since the last report and again the Trust remains well within target with to date having only recorded one hospital acquired MRSA Bacteraemia since April 2010. There has however been an additional Community acquired MRSA Bacteraemia which was detected within 48 hours of the patient's admission to the Whittington Hospital. A full Root Cause Analysis is being conducted by the PCT and the Whittington Trust is participating fully in this.

Path to Foundation Trust

The Business case for the transfer of community services and staff to the Whittington was discussed. The programme management arrangements were agreed. The findings from the KPMG work on tripartite working between the Royal Free, UCLH and the Whittington were discussed. Foundation Trust trajectory was agreed.

Capital Update

The Executive Committee received a report into progress with the annual capital investment plan. Progress on schemes was reported. It was noted that the Capital Monitoring Committee had agreed to proceed with design and to tender for the Urgent Care Centre in advance of confirmation of full scheme funding. Expenditure was committed on fees only.

2. Other items

Discussion and decisions have been made in the following areas:-

2.1 Strategy

The following strategic items were discussed, taking into consideration the implications for the Trust:-

- The Urgent Care Centre (UCC) proposal has been agreed at NHS Islington's Board meeting in November. There was an issue regarding the capital funding that was overcome through the Trust submitting an application for a loan from the Department of Health for £494k. The Chairman was requested to take Chair's action to enable the application to be processed. The building works are now out to tender with completion expected in time to open the UCC in March 2011.
- The Trust approach to Clinical Excellence Awards was agreed.
- Patient Safety week on 15th -21st November - strategy agreed
- Safety Express application approved
- Investment in surgery. The options regarding the future investment in surgery were discussed.

2.2 Operational policies and performance

Operational decisions and approvals

- Updates regarding the Staff attitude survey were received
- NHS mail migration project
- Draft ICO consultation document approved
- changes of responsibilities in Directorate of Nursing and Clinical Development

Business cases approved

- Colposcopy nurse and administrative support
- Lidco business case
- Surgical site infection surveillance nurse
- Trust dementia nurse

Key policies agreed

- Revised private practice operational policy and overseas patient policy
- Bleep management policy and trust post policy

2.3 Governance, risk management and assurance

The following items were discussed:-

- Care Quality Commission - Quality and Risk Profile Sept 2010: for discussion at December Board
- The risk register reviewed and validated
- Mandatory training – good progress noted
- CQC benchmark tool for 2009/10 date: paper for December Board
- Assurance framework and SLA for procurement and shared service: agreed
- Command/control room exercise: successfully completed

Risks identified in the last 4 weeks.

Since the last report there have been 3 new risks added to the Risk Register

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|---------------|--|
| 10/178 | Lapse in adequate checking of right to work status for temporary staff - Risk Rating = High (16) |
| 10/179 | Potential for the presence of sources of infection in water supplies – Risk Rating = High (16) |
| 10/180 | Delay in completion of works for medication storage – Risk Rating = High (16) |

Submissions agreed

- Final STEIS SUI reports
- Industrial relations review - NHS London Return

Information received

- NHS Haringey's commissioning intentions
- NHS Islington's commissioning intentions
- NHSL Chief Executives meeting presentations

3. News items to bring to the attention of the Trust Board

Nominated as NHS Quality Champion

The Whittington NHS Trust Medical Director, Celia Ingham Clark, has been nominated for the role of national NHS Quality Champion of the Year in the NHS Leadership Awards. She is one of 4 nominees and the result will be announced on 8th December.

Caldicott Guardian

The Trust Caldicott Guardian is now Maria Barnard. She took over the role from Clarissa Murdoch on 1st December.

Integrated Care Organisation and public meeting

Week commencing **29 November** the **Islington Gazette** published an interview with the chairman on the Integrated Care Organisation. This was also syndicated in the **Hornsey Journal**. A public meeting was held on **Thursday 30 November**. This fed into an article written by the **Ham & High**. All the articles were balanced and supportive.

Lesley Garrett

The Christmas fundraising concert on December 7th with **Lesley Garrett** has received extensive coverage feature interviews across the **Ham & High**, **Islington Gazette** and **Camden New Journal** in the build up to the concert. Negotiated with **BBC Radio London** for coverage on their **Saturday kitchen** and Sunday shows.

White Ribbon campaign day

On **Thursday 25 November** The Whittington's victim of violence team held an event in the Atrium. **The Nursing Standard** sent a photographer and team lead **Nigel Chapelle** was interviewed by the **Camden New Journal**.

Oncology team award

The Whittington's oncology team was recognised as team of the year at **The British Oncological Association Excellence in Oncology** awards 2010. This was reported in the local press and ran as a feature interview with **Pauline Leonard** in the **Ham & High**, with the story running elsewhere locally.

Bounty bag Radio 4 Today programme

This was recorded in maternity for transmission between Christmas and New Year. Bounty bags are given to all women following the birth of a child and the piece followed **Eve Hurst**, The Whittington's Bounty lady as well as being a pharmacy technician.