

Programme of Trust Board and Seminar Meetings
Actual: April October 2010
Planned: October 2010 to March 2011

	2010 April Board 21st	May Sem/ Pt2 25th	June Board 23rd	July Board 28th	Aug	Sept Board 22nd	Oct Board 27th	Nov Board & sem 24th	Dec Board 22nd	2011 Jan Board 26th	Feb Sem 23rd	March Board 23rd
Part 1												
Standing items												
Apologies, declarations, minutes, action notes, Chairman's reports, report from EC	✓		✓	✓		✓	✓					
Patient Safety Strategy update report				✓								
Strategy - other												
Achieving FT status	✓		✓	✓		✓	✓					
IM&T report	✓											
Nursing Strategy – progress report						verbal						
Estates Strategy												
Carbon Reduction Strategy							✓					
Staff Engagement Strategy												
Capital Strategy and Investment Plan												
Operational Policies and Performance												
Dashboard report			✓	✓		✓	✓					
Finance Report	✓		✓	✓		✓	✓					
Patient experience quarterly report			✓	x			✓					
Quality Account	✓											
Single sex accommodation declaration												
Audit Commission review day case/short stay surgery			✓									
DH policy and planning guidance				✓								
DNA target reduction – progress report				✓								
Equality and Diversity – action plan progress report				✓								
Staff survey and action plan				✓								
Provision of services to people with learning disabilities				✓								
MRI for coroners' post mortems						✓						
Annual Plan and Budget												
Clinical Excellence awards												
Maternity and birth centre: draft business case												
Consultant appraisal and medical revalidation												

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Governance, Risk and Assurance												
Mid-Staffs FT report: Whittington position						✓						
Infection prevention and control quarterly report							✓					
Complaints, Litigation and Incidents quarterly report												
Quality and Risk Profile Report (QRPR) - quarterly												
Child protection Annual Report							✓					
Safeguarding children declaration												
Clinical Governance Annual Report												
Integrated governance doc – Sos, SFIs, R&Ds				✓								
Corporate objectives 2010-11				✓			✓					
Quarterly governance assessment to NHS London	✓			✓			✓					
Report from the Audit Committee			✓	✓		✓						
District Audit Annual Report						✓						
Audit Committee Annual Report						✓						
Risk register update				x								
Review of Board Assurance Framework				✓			x					
Revalidation and responsible officer						✓						
Annual Accounts			✓									
Annual Review			✓									
Audit Commission Board assurance checklist			✓	✓								
Freedom of Information Act Report												
Information Governance update												
Knowledge management update												
Register of Directors' interest												
Other												
Board dates and/or programme						✓	✓					
Any other urgent business, questions from the floor	✓		✓	✓		✓	✓					

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Part 2								No pt2				
Standing items												
Minutes, action notes, SUI/SCR update	✓		✓	✓		✓	✓					
Other												
Finance Report			✓	✓		✓	✓					
Achieving Foundation Trust status/IBP	✓	✓	✓	✓		✓	✓					
Review of core standards performance	✓											
Report from the Remuneration Committee			✓									
PFI report			✓				✓					
Urology SUI update				✓		✓						
Exclusion of a doctor						✓						
Urgent Care Centre Development						✓						
NHS Planning Guidance						✓						
Service Line Reports												
HR Disciplinaries and Tribunals bi-annual report												
Charitable Funds Report – bi-annual (may be Part 1)												
Seminar topics												
FT/ Provider landscape/ICO												
Finance/CIP		✓										
Audit Commission Board Assurance checklist												
CEO/Chair/NED informal meetings	14th	18th	16th	21st		15th	20th	17th	15th	19th	16th	16th