

**ITEM: 10/089**  
**Doc: 12**

**Meeting:** Trust Board  
**Date:** 28<sup>th</sup> July 2010

**Title:** **Integrated Governance documentation update: Standing Orders, Reservation and Delegation of Powers and Standing Financial Instructions**

**Executive Summary:** The attached Integrated Governance document has been updated by a project team comprising the Director of Finance, the Director of Facilities and the Corporate Secretary, drawing on other directors where necessary.

It is based on the Department of Health model document, which was last updated in March 2006 and has been customised where necessary by the trust.

The document with tracked changes from the previous version was reviewed in detail by the Audit Committee at its meeting on 14<sup>th</sup> July. The committee recommended that:

- o There should be no provision for late tenders
- o Procurement strategy and procedures (a separate supporting document) should make reference to local sourcing of services

With these and other minor drafting amendments they approved the integrated governance document for submission to the Board.

This version has areas of significant change shaded for ease of reference.

**Action:** The Trust Board is asked to approve the revised integrated governance document on the recommendation of the Audit Committee.

**Report from:** Susan Sorensen  
 Corporate Secretary

**Sponsor:** Rob Larkman, CEO

|  |   |
|--|---|
| <p><b>Compliance with statute, directions, policy, guidance</b></p> <p>Lead: All directors</p> | <p><b>Reference:</b><br/>                 DH/NHS London Governance direction<br/>                 Audit Commission ALE assessment: internal control</p> |
|--|---|