

ITEM:10/078
Doc: 02

MEETING:

Trust Board 28th July 2010

TITLE:

Draft report from the Executive Committee

SUMMARY:

The executive committee has met weekly since the last Trust Board meeting in June.

The report summarises the discussions and decisions from Executive Committee from 23rd June to 20th July. It covers:-

- key issues arising from standing items
- other issues discussed
- news to which the Board's attention is drawn

REPORT FROM: Rob Larkman – Chief Executive Officer

ACTION: For information

Executive Committee Report to the Trust Board July 2010

The Executive Committee has met weekly since the last Board meeting. July has been particularly busy.

Policy news

The DH Operating Framework Revision and the White Paper have now been published. There have been discussions at the Executive Committee about the implications of these for the Trust and a substantive paper is included on the agenda.

Finance

The monthly position was reviewed and the key variances were considered along with the approach to understanding and managing any adverse positions on cost centres. Opportunities to improve the position were discussed along with the latest income/activity performance and performance metrics. A further review of budgets is intended in order to identify schemes which could contribute to the CIP target.

It was noted that the forecast savings required in order to balance the forecast position has reduced from £3.2m to £1.9m. There was also an update on discussions with NHS Haringey about re-negotiating the 2010/11 SLA from an agreement based upon payment by results (PbR) to one that is a fixed block irrespective of the activity. Polysystem pricing was also discussed.

Human Resources (HR)

Weekly flash reports showing staff and establishment, and bank and agency usage continue to be reviewed. Agency and bank usage has continued to reduce overall despite the need for increases in particular areas due, for example, to additional cleaning for infection control purposes and higher levels of activity.

Infection control

The Trust continues to be vigilant in infection prevention and control measures. To date performance with regard to the incidence of MRSA bacteraemia and C-Difficile is within the anticipated trajectory. There have been no further MRSA bacteraemias since the last Board report.

Provider landscape

The EC discussed the latest developments in the provider landscaper review work. The first Programme Board has met to forward the business transfer of community services in Islington and Haringey to the Whittington NHS Trust by the end of March 2011, subject to the due diligence process.

An appraisal of future organisational form options is being conducted in collaboration with UCLH and the Royal Free Hospital. The Option Appraisal is due to report in September.

Capital Programme monitoring.

The capital plan and position was reported to June 2010. It was noted that the proposal to expand Mary Seacole Ward and the consequential impact on Betty Mansell Ward and Reckitt Ward was estimated to cost £265k. The executive committee requested that

these works were incorporated into the programme and the 2010/11 plan adjusted to accommodate the anticipated expenditure.

2. Other items

Discussion and decisions have been made in the following areas:-

2.1 Strategy

The following strategic items were discussed, taking into consideration the implications for the Trust:-

- The Urgent Care Centre and polysystem hub for North Islington proposal was agreed and submitted on June 25th. Feedback will be received by the end of July.
- The final Quality Account was agreed
- Pathology development project. EC discussed the project underway with UCLP. It was agreed that we would participate in the programme.
- Integrated Care Organisation - programme planning
- 2010/11 CIP
- Talent management - The Whittington is participating in a pilot for using a systematic way of identifying and managing talent. The Trust has access to a tool-kit, expert consultancy (costs met by NHS London) and training. NHS London intend talent pools to be reviewed within each trust, and then across sectors and London.

2.2 Operational policies and performance

Operational decisions and approvals

- 18 weeks - implementing patients constitutional rights
- Dementia Care training
- Enhanced recovery

Business cases approved

- Business case for VTE Nurse

Key policies

- Using ICE for discharge letters
- VTE process and nursing support
- SUI STEIS reporting flowchart
- Religious observance –Ramadan
- Study leave and expenses policy
- Payment of allowance to junior doctors during their shadowing week
- Care of Patients with Learning Disability
- Preceptorship policy

2.3 Governance, risk management and assurance

- Programme of Board and seminar meetings 2010/11
- MRSA bacteraemia root cause analysis report ITU 24th April 2010
- Mid Staffordshire review action plan
- Urology SUI panel report
- Complaints review

- Trust Risk Register
- Risk management training needs analysis 2010
- Project board Terms of Reference - records storage, Archive, Retrieval and destruction
- Mandatory training - A review was held into how staff attendance at induction and mandatory training could be improved. A number of actions were agreed as a result including:
 - a revised rolling 75% target for attendance at mandatory training. The target of 95% attendance for induction remains unchanged.
 - a Project Board to be established to plan and monitor the implementation of e-learning across the Trust
 - monthly information dashboards to be provided to managers so they can monitor their staff attendance

There were no new risks identified in the last 4 weeks.

Submissions agreed

- Final STEIS SUI reports

Information received

- Referral information for GPs
- Temple report on EWTD effects on training
- NHS London CEO meeting
- Islington LINK research report

3. News items to bring to the attention of the Trust Board

Islington breast screening moves into the digital age at The Whittington

On 28 June 2010 Rachel Tyndall, chief executive of North Central London NHS Sector, officially opened the new unit breast screening service at The Whittington with actress Michelle Collins. The importance of breast screening and the benefits of this new unit were stressed.

The Whittington one of the top twenty NHS organisations to work for in the UK

The Whittington Hospital has been rated number 20 in the second Annual Healthcare 100 Awards which recognise the top employers in healthcare. The award is open to both private and public healthcare providers and arranged by the Health Service Journal and Nursing Times.

GP and emergency care access, 12 hours a day, 365 days a year

Tuesday 13 July 2010 saw the Angel Medical Centre officially launch its new innovative partnership with The Whittington hospital. The Angel Medical Centre on Ritchie Street is now a GP Led Health Centre, open 365 days a year and 12 hours a day, from eight am to eight pm. The service has been running since April and will increase access to care for the population of Islington.

This service provides a wide range of urgent care services in a new partnership between primary care doctors and nurses and highly skilled nurses from the Whittington Emergency Department. It provides treatment for ailments and minor injuries whilst providing full general practice and on-site pharmacy services.

The staff of the emergency department have been instrumental in developing this new model of care. New nurses have been recruited to rotate from the emergency department to the GP led health centre, meaning that patients can access more specialist care closer to their homes. The model also supplements the busy emergency department at The Whittington, helping to strengthen the team giving care on the main hospital site.