

MEETING:

Trust Board 21 January 2009

TITLE:

Chief Executive's Report

SUMMARY:

The CEO report updates the Board on key issues that do not warrant at this stage a full board paper.

ACTION:

Information

REPORT FROM:

David Sloman, Chief Executive

SPONSORED BY:

Not applicable

Financial Validation

Lead: Director of Finance

Not applicable

Compliance with statute, directions, policy, guidance

Lead: All directors

Not applicable

Compliance with Healthcare Commission Core/Developmental Standards

Lead: Director of Nursing & Clinical Development

Reference: Not applicable

Compliance with Auditors' Local Evaluation standards (ALE)

Lead: Director of Finance

Reference: Not applicable

Compliance with requirements of FT application and monitoring regime

Lead: Director of Strategy & Performance

Reference: Not applicable

1. Hygiene Code Inspection by the Healthcare Commission (HCC)

An unannounced two day inspection took place on 14th and 15th January. Visits were made to Mary Seacole, Cavell and Eddington Wards and inspectors spoke to a broad range of staff.

Their report will be available in about ten weeks.

For further information contact Deborah Wheeler, Director Nursing and Clinical Development 020 7288 3588.

2. Education and Development Strategy Group

The Executive Committee has agreed the terms of reference of a reformulated Education and Development Strategy Group, chaired by the Director of Human Resources, which will report quarterly to EC. Its overall purpose is to take a strategic overview of education and development in relation to national policy, the local health economy, the hospital's strategic direction and the trust's integrated business plan.

In order to ensure that the appropriate infrastructure is in place to deliver the strategy, the chief executive has commissioned a review of the staffing, financial arrangements, operational processes and procedures within the education and development services across the trust. This review will report back to the Chief Executive in mid March.

For further information contact Margaret Boltwood, Director of Human Resources 020 7288 3588.

3. Hospital building award for the Day Treatment Centre

The DTC was highly commended in the hospital building ward category of the 2008 Health Business Awards, held at Arsenal's Emirates stadium in December. Entries were judged according to their impact on the standard of the healthcare environment, their value for money and project management excellence.

For further information contact Philip Ient, Director of Estates and Facilities 020 7288 5560.

4. The Whittington's Annual Plan

As an NHS Trust the Whittington is required to submit its 2009/10 annual plan to NHS London. The Whittington's plan will be signed and submitted by the Chairman and Chief Executive on behalf of the Trust Board on 19 January 2009. NHS London provides a structured template for the development of the annual plan and this is coherent with the required content of the Integrated Business Plan and long term financial model (LTFM). Although the plan focuses on 2009/10, NHS London additionally requires narrative and financial detail for the two successive financial years. The narrative included in the annual plan has been taken from the integrated business plan submitted to the Board in December 2008. The financial information submitted builds upon the December 2008 LTFM values and reflects new information

made available since including the tariff changes associated with HRG 4, the revision of the allocations for market forces factor (MFF) and the implications of the IFRS changes to accounting.

In accordance with best practice the annual plan should be reviewed and approved by the Trust Board prior to submission however this is not facilitated by the timing of the Board meetings. In 2008/09 the Chairman and Chief Executive signed off both the annual report and the quarterly monitoring report on behalf of the Board on the understanding that these were ratified at the following Board meeting.

The Audit Committee discussed this at their meeting on the 8 January 2009 in light of the self certification review and recommendations made by the internal auditors. The Audit Committee agreed that the matter should be given further consideration including the option of changing the dates of Board meetings to ensure prior Board approval of the annual plan and quarterly performance monitoring in line with best practice. The Audit Committee will consider this item further following discussion with the Chairman.

A summary of the 2009/10 annual plan will be brought to the February Trust Board.

For further information contact Fiona Elliott, Director of Planning and Performance 020 7288 5721.

5. Additions to the risk register

There have been no additions to the risk register since the last Board meeting. The EC will be reviewing the register at its meeting on 20th January and any changes will be incorporated for reporting to the Board in February. It is anticipated that there will be some additions and changes in risk scores arising from the number of incident reports over the last few weeks.

For further information contact Deborah Wheeler, Director Nursing and Clinical Development 020 7288 3588.