

ITEM: 08/171

DOC: 10

**Meeting:** Trust Board  
**Date:** 19 November 2008

**Title:** Health and Safety-Annual Report

**Executive Summary:** The attached paper is the annual report from the health and safety committee. The report has been presented to The Audit Committee for detailed discussion, and is brought to the Trust Board for information.

The year in summary;

- Two new committees were formed to ensure specific issues with Fire Safety and Security were appropriately addressed
- The quality of data relating to training, and the numbers of Trust staff trained were as an issue, and an area noted for improvement.
- The returns in the number of Health and Safety and Fire Inspections were an issue, and an area noted for improvement.
- The returns in the number of Fire Audits were good.
- Incident summary. Overall there was;
  - An increase in security incidents by 3 (491 to 494) +0.6%
  - A reduction in violent incidents by 116 (478 to 362) -24%
  - An increase in fire incidents by 28 (154 to 182) +18%
  - An increase in staff accidents by 10 (151 to 161) +6%
  - An increase in other non-clinical incidents by 14 (149 to 163) +9%

These changes equate to an overall reduction of 61 incidents recorded in year, from 1,423 to 1,362 or 4.2%

In summary the objectives for 2008/9 are;

- Improving the audit and assurance framework
- Improving information regarding Health and Safety Training
- Reducing the number of Unwanted Fire Signals.

**Action:** This report is presented to the Trust Board for information.

**Report from:** Philip Ient-Director of Estates and Facilities

**Sponsor:**

**Financial Validation**

Name of finance officer

Lead: Director of Finance

<p><b>Compliance with statute, directions, policy, guidance</b></p> <p>Lead: All directors</p>	<p><b>Reference:</b></p> <p>Health and safety at Work Act</p>
<p><b>Compliance with Healthcare Commission Core/Developmental Standards</b></p> <p>Lead: Director of Nursing &amp; Clinical Development</p>	<p><b>Reference:</b></p> <p>First domain-safety course standards, C1  Third domain-governance, C7, C11  Sixth domain-care environment and amenities core standard C20</p>
<p><b>Compliance with Auditors' Local Evaluation standards (ALE)</b></p> <p>Lead: Director of Finance</p>	<p><b>Reference:</b></p>
<p><b>Evidence for self-certification under the Monitor compliance regime</b></p> <p>Lead: All directors</p>	<p><b>Compliance framework reference:</b></p>