



Meeting		Trust Board – Private meeting	
Date & time		29 May 2019: 1245hrs – 1345hrs	
Venue		Whittington Education Centre, Room 7	
Non-Executive Director members: Steve Hitchins (Chair) Deborah Harris-Ugbomah David Holt Professor Naomi Fulop Tony Rice Anu Singh Yua Haw Yoe		Executive Director members: Siobhan Harrington, Chief Executive Dr Julie Andrews, Acting Medical Director Stephen Bloomer, Chief Financial Officer Carol Gillen, Chief Operating Officer Michelle Johnson, Chief Nurse & Director of Patient Experience	
Attendees: Kevin Curnow, Operational Director of Finance Norma French, Director of Workforce Jonathan Gardner, Director of Strategy, Development & Corporate Affairs Dr Sarah Humphery, Medical Director, Integrated Care Swarnjit Singh, Trust Corporate Secretary			
Contact for this meeting: jonathan.gardner@nhs.net			
AGENDA			
Item	Timing	Title and lead	Action
Standing items			
1	1245	Welcome & apologies <i>Steve Hitchins, Chair</i>	Verbal update
2	1246	Declaration of conflicts of interest <i>Steve Hitchins, Chair</i>	Verbal update
3	1247	24 April 2019 private meeting draft minutes, action log, matters arising <i>Steve Hitchins, Chair</i>	Approve
Safety and quality			
4	1250	Serious case/adult reviews <i>Michelle Johnson, Chief Nurse & Director of Patient Experience</i>	Review
5	1300	Reputational issues <i>Executive directors</i>	Review verbal update
6	1310	Excluded/restricted medical/dental staff <i>Dr Julie Andrews, Acting Medical Director</i>	Review
Strategy and governance			
7	1315	Strategy update <i>Siobhan Harrington, Chief Executive</i>	Review verbal update

8	1335	Estates Strategy Delivery Committee, March 2019 meeting minutes <i>David Holt, Committee Chair</i>	Review
9	1338	Estates Strategy Delivery Committee, May 2019 meeting minutes <i>David Holt, Committee Chair</i>	Review
10	1341	Audit & Risk Committee, March 2019 meeting minutes <i>David Holt, Committee Chair</i>	Review
11	1344	Any other business <i>Steve Hitchins, Chair</i>	Verbal