



Meeting	Trust Board – Private meeting		
Date & time	30 January 2019 at 1245hrs – 1345hrs		
Venue	Whittington Education Centre, Room 7		
Non-Executive Director members: Steve Hitchins (Chair) Deborah Harris-Ugbomah David Holt Professor Naomi Fulop Tony Rice Anu Singh Yua Haw Yoe	Executive Director members: Siobhan Harrington, Chief Executive Dr Julie Andrews, Acting Medical Director Stephen Bloomer, Chief Finance Officer Carol Gillen, Chief Operating Officer Michelle Johnson, Chief Nurse & Director of Patient Experience		
Attendees: Norma French, Director of Workforce Jonathan Gardner, Director of Strategy, Development & Corporate Affairs Dr Sarah Humphery, Medical Director, Integrated Care Swarnjit Singh, Trust Corporate Secretary			
Contact for this meeting: jonathan.gardner@nhs.net			
AGENDA			
Item	Timing	Title and lead	Action
Standing items			
1	1245	Welcome & apologies <i>Steve Hitchins, Chair</i>	Verbal update
2	1246	Declaration of conflicts of Interest <i>Steve Hitchins, Chair</i>	Verbal update
3	1247	19 December 2018 private meeting draft minutes, action log, matters arising <i>Steve Hitchins, Chair</i>	Approve
Safety and quality			
4	1250	Serious case reviews <i>Michelle Johnson, Chief Nurse</i>	Review
5	1300	Reputational issues <i>Executive directors</i>	Review verbal update
6	1315	Excluded/restricted medical/dental staff <i>Dr Julie Andrews, Acting Medical Director</i>	Review

Operational performance and planning			
7	1320	Business development pipeline report <i>Stephen Bloomer, Chief Finance Officer</i>	Approve
Strategy and governance			
8	1330	Strategy update <i>Siobhan Harrington, Chief Executive</i>	Review verbal update
9	1335	Minutes of Estates Strategy Delivery Committee, December 2018 meeting <i>David Holt, Committee Chair</i>	Review
10	1338	Draft minutes of Finance and Business Development Committee, December 2018 meeting <i>Tony Rice, Committee Chair</i>	Review
11	1341	Draft minutes of Audit & Risk Committee, January 2019 meeting <i>David Holt, Committee Chair</i>	Review
12	1344	Any other business <i>Steve Hitchins, Chair</i>	Verbal