

Meeting	Trust Board - Private
Date & time	7 December 2016 from 1245hrs – 1345hrs
Venue	Whittington Education Centre, Room 7

AGENDA

Members – Non-Executive Directors Steve Hitchins, Chair Anu Singh, Non-executive Director Tony Rice, Non-executive Director Prof Graham Hart, Non-executive Director David Holt, Non-executive Director Yua Haw Yoe, Non-executive Director Deborah Harris-Ugbomah, Non-executive Director	Members – Executive Directors Simon Pleydell, Chief Executive Siobhan Harrington, Director of Strategy and Deputy Chief Executive Stephen Bloomer, Chief Finance Officer Dr Richard Jennings, Medical Director Philippa Davies, Director of Nursing and Patient Experience Carol Gillen, Chief Operating Officer
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Attendees – Associate Directors Dr Greg Battle, Medical Director, Integrated Care Lynne Spencer, Director of Communications & Corporate Affairs Norma French, Director of Workforce Kate Green, Minute Taker

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Agenda Item	Paper	Action and Timing
Welcome & Apologies <i>Steve Hitchins, Chair</i>		<i>Note</i> 1245hrs
16/068 Declaration of Conflicts of Interests <i>Steve Hitchins, Chair</i>	Verbal	<i>Declare</i> 1250hrs
16/069 Draft Minutes, Action Log & Matters Arising 2 November 2016 <i>Steve Hitchins, Chair</i>	1	<i>Approve</i> 1250hrs
Safety and Quality		
16/070 Serious Case Reviews <i>Philippa Davies, Director Nursing & Patient Experience</i>	Verbal	<i>Note</i> 1255hrs
16/071 Reputational Issues <i>Dr Richard Jennings, Medical Director</i>	Verbal	<i>Note</i> 1300hrs
16/072 Medical/Dental Staff Excluded/Restricted from Work <i>Dr Richard Jennings, Medical Director</i>	2	<i>Note</i> 1310hrs
Performance		
16/073 Contracting & Business Pipeline <i>Steve Bloomer, Chief Finance Officer</i>	3	<i>Approve</i> 1320hrs
Strategy		
16/074 Strategy highlights <i>Simon Pleydell, Chief Executive Officer</i>	Verbal	<i>Approve</i> 1330hrs
Governance		
16/075 Audit & Risk Committee Part 2 draft minutes <i>David Holt, Non Executive Chairman</i>	4	<i>Approve</i> 1340hrs
Any Other Business		