

<b>Meeting</b>	<b>Trust Board - Private</b>
<b>Date &amp; time</b>	<b>25 April 2018 from 1245hrs – 1345hrs</b>
<b>Venue</b>	<b>Whittington Education Centre, Room 7</b>

**A G E N D A**

<p><b>Members – Non-Executive Directors</b>          Steve Hitchins, Chair          Anu Singh, Non-executive Director          Tony Rice, Non-executive Director          Prof Graham Hart, Non-executive Director          David Holt, Non-executive Director          Yua Haw Yoe, Non-executive Director          Deborah Harris-Ugbomah, Non-executive Director</p>	<p><b>Members – Executive Directors</b>          Siobhan Harrington, Chief Executive          Stephen Bloomer, Chief Finance Officer          Dr Richard Jennings, Medical Director          Carol Gillen, Chief Operating Officer          Michelle Johnson, Chief Nurse &amp; Director of Patient Experience</p>
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**Attendees**  
 Fiona Smith, Communications Lead  
 Norma French, Director of Workforce

**Secretariat**  
 Kate Green, Minute Taker

**Contact for this meeting:** [susan.sorensen@nhs.net](mailto:susan.sorensen@nhs.net)

Agenda Item	Paper	Action and Timing
18/026 <b>Welcome &amp; Apologies</b> <i>Steve Hitchins, Chair</i>		<i>Note</i> 1245hrs
18/027 <b>Declaration of Conflicts of Interests</b> <i>Steve Hitchins, Chair</i>	Verbal	<i>Declare</i> 1250hrs
18/028 <b>Draft Minutes, Action Log &amp; Matters Arising 28/03/18</b> <i>Steve Hitchins, Chair</i>	1	<i>Approve</i> 1255hrs
<b>Safety and Quality</b>		
18/029 <b>Serious Case Reviews</b> <i>Michelle Johnson, Chief Nurse &amp; Director of Patient Experience</i>	Verbal	<i>Note</i> 1300hrs
18/030 <b>Reputational Issues</b> <i>Dr Richard Jennings, Medical Director</i>	Verbal	<i>Note</i> 1305hrs
18/031 <b>Medical/Dental Staff Excluded/Restricted from Work</b> <i>Dr Richard Jennings, Medical Director</i>	2	<i>Note</i> 1315hrs
<b>Performance</b>		
18/032 <b>Business Development Pipeline - Report Month 12</b> <i>Steve Bloomer, Chief Finance Officer</i>	3	<i>Approve</i> 1320hrs
<b>Strategy</b>		
18/033 <b>Strategy Update</b> <i>Siobhan Harrington, Chief Executive</i>	Verbal	<i>Approve</i> 1330hrs
<b>Governance</b>		
18/034 <b>Sub-Committee Minutes : Draft Audit &amp; Risk Committee</b> <i>David Holt, Non-Executive Director</i>	4	<i>Note</i> 1340hrs
	None notified to the Chair	Verbal